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This guide has been developed to explain the roles and responsibilities of the Educational Supervisor of Enhanced Practice students (both Apprentices and NHS England funded students). It is designed to be used in conjunction with the IoO Workplace-Based Assessment (WBA) and Apprenticeship Handbooks.

As part of the Enhanced Practice training programme, each student is expected to undertake Workplace-Based Learning and Assessments (WBAs), supported by their employer alongside theoretical learning on their modules. Apprenticeship students are also required to show evidence they have met each of the Knowledge, Skills and Behaviours (KSBs) for the [Enhanced Clinical Practitioner Apprenticeship Standard](#).

To facilitate this, the employer must nominate an Educational Supervisor, who will oversee the students progress throughout the programme. All students undertaking the Enhanced Practice training programme must ensure they have a named Educational Supervisor before starting the programme with access to appropriate clinics to achieve the expected sign offs (this will not be provided by the university). In addition to the Educational Supervisor, students will also require clinical supervision to achieve them. The university supplies the workplace-based curriculum for students to follow. More information on what this involves can be found in the accompanying WBA handbook.

Completion of both the Workplace-Based Assessment curriculum and the academic components of the course (as well as meeting the KSBs for apprentices) is required in order for a student to qualify for an Enhanced Clinical Practice award. Apprenticeship students will not be allowed to pass through the End Point Assessment gateway to sit their final End Point Assessment unless their workplace-based assessments and KSBs are fully signed off by their Educational Supervisor. PG Cert Optometry and Ophthalmology (Enhanced Clinical Practice) students will not be presented for their final award until confirmation from their Educational Supervisor has been received that they are fully signed off for their WBAs.

In addition to this guide, the WBA handbook and the Apprenticeship Handbook (where you are supervising an apprenticeship student), the HEE website hosts resources on Enhanced Practice supervision and Enhanced Practice as a whole in their [Advanced Clinical Practice Toolkit](#) that you may find useful, in particular the [Employers and Education, Training and Accreditation](#) sections. Their [Workplace Supervision for Advanced Clinical Practice guide](#) and [supporting videos](#) may also be useful in helping you understand the role.

If you have any questions about the Supervisor role or the course in general, please contact the Education Team ([ioo.pgt@ucl.ac.uk](mailto:ioo.pgt@ucl.ac.uk)).



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There is no limit to the number of students that you can support as Educational Supervisor, however it is expected that the Educational Supervisor meets their student regularly, at least once per month (for approx. 1 hour each) so

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Off-the-job training is relevant for apprenticeship Enhanced practice trainees. Apprentices must receive a minimum of 20% of their weekly working hours off of their usual duties to complete developmental activities related to the apprenticeship programme and the KSBet